



INTERNAL / EXTERNAL JOB POSTING

Early Childhood Assistant, Relief Bargaining Unit position

Massey Centre (“the Centre”) is an award-winning, accredited Children’s Mental Health Centre that is a multi-service, non-profit, unionized, community agency located in the east end of Toronto. The Centre is committed to nurturing empowerment, independence and growth for young pregnant and parenting women, children and families in a non-judgmental, inclusive environment by providing a residential care and treatment program; supportive transitional housing; on-site high school program, community housing support and referral services; and maternal infant mental health programs and services. We do this by working collaboratively as a multi-disciplinary team with community partners to provide holistic programs and support that respond to mental health, education and transitional needs. The Centre also operates an EarlyON Child and Family Centre and an Early Learning Centre. All the programs and services are open to families, young women and their children living in the broader community.

The Centre has openings for relief **Early Childhood Assistant (ECA)** to work as part of the team. The ECA will be responsible for the direct care of the children in order to maintain staff/child ratios in the Early Learning Centre.

- Position:** Early Childhood Assistant, Relief
- Term:** Unscheduled and works on a call-in basis
- Rate of Pay:** \$15.82 / hour
- Department:** Childcare Centre
- Reports to:** Child and Family Program Supervisor / Childcare Centre Supervisor
- Qualification:**
- A diploma and/or certificate in Early Childhood Assistant from a recognized institution.
 - Previous experience working with infants, toddlers and preschoolers in a group setting.
 - Previous experience working with adolescent parents and knowledge of the Early Learning Framework, an asset.
 - Current Standard First Aid Certification including infant and child CPR.
- Working Condition:**
- Combination of sitting, standing, walking, bending, kneeling
 - Ability to move/carry equipment for the program
 - Must be physically able to lift/carry children in the program
- Closing Date:** **October 15, 2021 ; 5:00 p.m.**

Date of posting: September 30, 2021



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The Centre offers a dynamic work environment and career advancement opportunities. The successful candidate must have a negative criminal reference check and vulnerable sector screening as a condition of employment.

In accordance with *the Ontario Human Rights Code, Accessibility for Ontarians with Disabilities Act, 2005*, and the *Massey Centre's Accommodation Policy*, accommodation will be provided in all parts of the hiring process. Please make your needs known in advance.

Massey Centre encourages applications from persons who represent the diverse populations we serve.

Qualified applicants should send their cover letter and resume by the closing date to:

**Human Resources
Massey Centre
1102 Broadview Avenue
Toronto, ON M4K 2S5
Fax: 416-425-4056**

OR

Email: hr@massey.ca (please quote "Early Childhood Assistant, Relief" in the subject line)

We thank all applicants, however, only those we select for interview will be contacted.

Date of posting: September 30, 2021